

**Minutes of the Parish Council Meeting held in the Village Hall, Kettlethorpe,
on Monday 07th January 2019 at 7.40 pm**

Present

Cllr Richard Elliott, Chairman,
Cllr Richard Barnard,
Cllr David Byrne
Cllr: Lauren Flinders
Cllr Tim O’Callaghan
Cllr Tony Scawthon,
Mr. Ron Gee, clerk.

1. APOLOGIES

Cllr Catherine Turner, PC Martin Doherty, PCSO Glenn Patchett .

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the December meeting had been circulated to all members and were proposed as a true record by Councillor Richard Barnard, seconded by Councillor Lauren Flinders and agreed by the meeting.

3. MATTERS ARISING

- 3.1 **Local Policing issues** – The Police report for December listed 4 burglaries, 8 thefts, nil vehicle crimes and 1 criminal damage. There was one issue concerning Kettlethorpe Parish when multiple locks on a large shed had been cut by offender(s), but nothing had been taken.
- 3.2 **Jubilee Park – i. New tree lights** Richard had purchased a battery powered garland of tree lights on behalf of the Council in mid December, as a possible replacement for the existing mains lights and had set up a test to check their capability. (*See Finance item 6.1.*) To date, they are still running satisfactorily, which could indicate that it may not be necessary to renew the Npower contract when it expires later this year.
- ii. Fence panels & exit barriers* – awaiting an improvement in weather conditions.
- 3.3 **Highway Matters – i. Tesco grant for speed equipment** The “Bags of Help” charity is to be contacted, to ascertain if it will offer a donation towards speed control equipment in Laughterton. Whilst discussing speed control, the similarity between the official limit signs and the private / commercially available versions was mentioned and on the same subject, one member speculated on whether the replacement of the street lighting on Newark Road will have any bearing on the existing speed limit.
- 3.4 **Flower troughs** – It had been reported that one of the planters adjacent to the golf course had fallen, either due to the soft base soil or had been knocked over by a vehicle. The Chairman had checked and found that there is no apparent damage, but had removed all of the plants for safe keeping. Tim is to seek the assistance of a local resident with a teleporter to lift the trough back in to position. For future safety, the Chairman recommended providing stakes at the corners, or as suggested by Richard, create palettes for them to stand on.

It was recommended that the new sponsorship fees for next year, starting in April should be £20 “per fill” i.e. £40 p.a., which is for the cost of the plants only, with no charge for labour. Two more sponsors are needed for the troughs on Kettlethorpe Road and MKS Groundcare had shown an interest, but would prefer to sponsor the Main Road planters rather than those on Kettlethorpe Road. Lauren is to check if the idea appeals to her school, but if not, she suggested planting bulbs in a flower bed around the Best Kept Village Tree, when it is known what ‘comes up’ from previous years.

- 3.5 **Parish Council Surgery** – Catherine had volunteered to run the first surgery, which will take place on 21st January and had e-mailed the suggested design and layout of the fliers to be distributed to each household. Richard offered his help with printing them, as 180 plus will be required, and the clerk is to advise Catherine. Tim suggested that the details of each surgery, i.e. the date, time and which of the Councillors is to attend, should be determined at the PC Meeting immediately before it.
- 3.6 **Parish Council Dinner** – agreed for Friday 8th February at 7.00 pm for 7.30. Food orders are to be referred to the clerk who will pass on details to the Friendship.
- 3.7 **Parish Council Facebook** – Further attempts are to be made to contact Alex, perhaps even by Royal Mail to ask him to de-activate the existing Facebook.

4. CORRESPONDENCE

- 4.1 Police Crime Report for December
- 4.2 2019 Training Schedule and Booking Form - Now Available
- 4.3 LCC – Response from Cllr Richard Davies to Parish complaint about road vibration
- 4.4 Northern Powergrid- Keeping your power on
- 4.5 MKS – Sponsoring Flower Troughs
- 4.6 LALC – Provisional local government finance settlement
- 4.7 WLDC – Notice of Meetings
- 4.8 Lincs Road Safety Partnership – Road Markings
- 4.9 WLDC – Free parking
- 4.10 WLDC – Register of Member Interest – Cllr Lauren Flinders
- 4.11 WLDC – Register of Electors, published 01 December
- Items received after agenda printed.*
- 4.12 Festive lighting submission
- 4.13 Cllr Turner – Flier from Council to Parish for approval
- 4.14 WLDC – Response to fly tipping report
- 4.15 Friendship Inn – Menu for Parish Council dinner
- 4.16 LALC – Annual Training Schedule – *Cllrs Flinders and Byrne are to advise the clerk if they wish to take up an appropriate course.*
- 4.17 Cllr C Turner - Apologies for meeting plus draft rota for Parish Surgeries
- 4.18 ElanCity – Evolis Radar speed sign

E-mailed items for December – see list appended to these minutes

5. PLANNING

- 5.1 Application Reference No **138686** – for proposed commercial unit, Silver Trees Farm, LN1 2JW
There is no change in the observations submitted by this Council to the earlier application when it was stated that the development of the unit would be of benefit to the Parish, with the potential to create employment. It was reiterated that any objections from WLDC could possibly stem from their investment in, and promotion of, the Saxilby Enterprise Park.
- 5.2 Application Reference No **138698** – for addition of brick chimney to side and porch / canopy to front Hope Cottage, Sallie Bank Lane. LN1 2JY. No objections were raised.

6. FINANCE

- 6.1 Light4fun – Fairy lights and battery box – £50. It was proposed by Cllr David Byrne that Cllr Barnard should be reimbursed for the purchase of these items. This was seconded by Cllr Tim O’Callaghan and agreed by the meeting.

- 6.2 Chocolate prizes for Switch-on – Payment of £30 to Cllr T. O’Callaghan was proposed by Cllr R. Barnard, seconded by Cllr D. Byrne and approved by the meeting
- 6.3 PAYE / Salary - for end December. It had been agreed by the Council at the start of the financial year, that PAYE and salary should be paid monthly. Agreement for this month’s payment was given by the meeting.
- 6.4. Parish Accounts – for end December. The Parish Accounts’ Sheet for end December, confirmed by the HSBC bank statement showed that the balance of accounts was £12,511 and that £6,624 had been spent to date. Consent was given for the Chairman and the clerk to sign the accounts

7. ITEMS FOR DISCUSSION

- 7.1 Elan City – the Chairman had been contacted by a representative from this company who wished to promote their speed detection device. The advertising leaflet is to be circulated with the correspondence.

8. DATE OF NEXT MEETING

This will take place in Kettlethorpe Village Hall on Monday 4th February 2019 at 7.40 pm

As there was no further business the meeting closed at 09.00 pm

E-MAILS FROM 01 DECEMBER 2018 TO JANUARY 06 2019

Date	Subject	from
03-Dec	Resume' of switch-On	Richard
"	Offer from MKS to sponsor flower trough & response	Martyn / clerk
04-Dec	Note - all bills paid. Advise clerk if any problems	clerk
"	New Councillor Lauren's address	clerk
06-Dec	2019 Training Schedule and Booking Form - Now Available!	LALC
"	Agreement with LCC to cut Parish verges	clerk
"	Newton School, thanks for donation + receipt	"
07-Dec	E-mail to Michael Carnall Re: no need for hosted Post Office	clerk
10-Dec	Minutes for December meeting	clerk
11-Dec	Response from Cllr Davies LCC Re: road vibration + message / Tony	clerk
"	Notice from WLDC re: 1 hour free parking	clerk
"	Response from MKS re: trough sponsorship - away on holiday	clerk
13-Dec	Request to Tim re: cost of chocolate prizes	clerk
"	Enquiry to L.R.S.P re: road markings and their response - clerk	Graeme Butler
17-Dec	LALC News - Lindsey Westman	clerk
27-Dec	Note of more fly tipping on lane to SVT / passed to WLDC & SVT	Cllr Byrne / clerk
29-Dec	Article on dog fouling - PCSO Mel Goodwill	clerk
31-Dec	Police Report for December - Saxilby	"
2019		
02-Jan	Clerk / Cllr Barnard re switching off lights / Smiley Sid	clerk
"	Friendship Menu for Parish Council dinner	Cllr Turner
"	Msg to police re: Smiley Sid and their response	clerk
"	Flier regarding Parish Council surgery	Cllr Turner
"	List of Councillor's addresses to Cllr Turner	clerk
"	Agenda to all for next meeting	"
06-Jan	Message re: planter knocked over on Main Road	Cllr Flinders
"	Response re: planter knocked over	Chairman