

Notes in lieu of June 2020 Parish Council Meeting

To:-

Cllr Richard Elliott, Chairman,
Councillor Richard Barnard,
Cllr Tim O'Callaghan,
Cllr Tony Scawthon, ,
Cllr Lizzie Smith,
Cllr Catherine Turner,
Mr Ronald Gee.

1 MINUTES OF THE PREVIOUS MEETING

Notes in lieu of the May meeting had been circulated to all members and have been published on the Parish Council website

2. MATTERS ARISING

- 2.1 **Local Policing issues** – No Police Report received for March, April, May or June and no response to e-mailed enquiries, assume admin office still closed.
- 2.2 **Jubilee Park** – i. *Play area* still closed under repeat of WLDC instructions 18th May; grassed area left open.
ii. *Park nameplate* - on wall below notice board requires attention, wood looking weather-beaten.
iii. *Bridge, Sallie Bank* footpath – damaged flagstone reported to Highways.
iv. *Fence painting* to start on 3rd June
- 2.3 **Highways Potholes** - Potholes on Kettlethorpe Road repaired.
- 2.5 **Parish Facebook** – The service is up and running, please contact the clerk with any items for publication / forwarding to Lizzie
- 2.10 **Remembrance poppies for 2020** – used for Victory Day celebration. Taken down later by Richard (B). Further 20 ordered, but delivery affected by illness at the home of the British Legion agent.
- 2.11 **Annual Internal Audit** – Now completed. Accounts confirmed as satisfactory by Parish Accountant. They must now be forward to National Auditors after approval by this Council, by 'wet' signatures of acceptance at live meeting.

No change to the following items

- 2.2 **Jubilee Park - Soft pour tarmac / Rocker toys**
- 2.3 **Highways – Speed Van**
- 2.4 **Parish Council Surgery**
- 2.6 **Troughs – Sponsorship / Levelling / Cleaning / Compost**
- 2.7 **Repairs to Propeller Memorial**
- 2.8 **Foreign vehicles / Kettlethorpe**
- 2.9 **Parish PC expert** – Lizzie
- 2.11 **Vacancy** - following Lauren's resignation.

3. CORRESPONDENCE

All relevant correspondence has been circulated by e-mail.

- 3.1 Parish accounts for 2019 / 2020 – hard copy delivered to each Councillor *plus Minutes of last Annual Parish Meeting 2019*

- 3.2 Victory Day – request for support from resident / Councillors’ comments
- 3.3 Parish Notes for May in lieu of meeting – circulated and to Duncan for Parish website
- 3.4 Park notice board requires attention
- 3.5 Parish Accounts query from Richard (B) / response from clerk
- 3.6 Application No 140796 / Consent No 140797 – Parish response to WLDC Planning Dept
- 3.7 LALC News
- 3.8 Partial re-opening of Waste Recycling Centres. Appointment must be made.
- 3.9 Poppies – suggestion of more (20) required – general agreement. Now on order.
- 3.10 Bridge, Sallie Bank footpath – damaged flagstone reported 12th May
- 3.11 WLDC – Covid changes
- 3.12 LALC - Online Councillor Training
- 3.13 Cllr Barnard – Bad parking in village. Details to Police.
- 3.14 Arthritis Support group
- 3.15 Park fence – can the painter start / positive responses / **to start 3rd June**
- 3.16 Cllr Barnard, Poppies – looking weather-beaten, to take down
- 3.17 LALC News
- 3.18 Town and parish council newsletter

4. **PLANNING**

- 4.1 **Application No 140976** - for the erection of a storage barn, creation of a manage and relocation of existing horse walker, to the West of Kettlethorpe Hall. *Council response given to WLDC Planning Dept*
- 4.2 **Listed Building Consent No 140977** – given for the above application - *Council response given to WLDC Planning Dept*

5. **FINANCE**

- 5.1 **MKS** - Parish grass cutting **13th & 26th May - £314.40**
 - 5.2 **Parish Accountant** – Undertake **Annual Internal Audit - £60**
 - 5.2 **Npower** – **cheque** received in connection with closure of Parish account - **£21.06**
 - 5.3 **PAYE / Salary** for end May– to be paid in accordance with earlier proposal
- The above items were agreed and paid on June 1st**
- 5.4 **Parish Accounts** – to month ending **31st May**. Expenditure to date - **£2,049.89**, Balance at bank - **£18,152.81**.

NEXT MEETING This will take place when coronavirus restrictions have been lifted.
Current event notes to be circulated each month.