

## **SKELETON MINUTES FOR GUIDANCE**

# **Kettlethorpe Parish Council**

Minutes of the Parish Council Meeting held on Tuesday 6<sup>th</sup> September 2022 at 7.00 pm in Kettlethorpe Village Hall

Present

Cllr Richard Elliott, Chairman,

Cllr Richard Barnard. Guests

Cllr Paul Bussoopun

Cllr Catherine Turner

Cllr Tim O'Callaghan

Cllr Jez Willis

Mr G Cleworth Clerk

Guests -

**Mr. C. Fowler ???**

Mr R. Gee

### **3.4 Tree Walk**

*See item 3.4 for further information*

## **1. APOLOGIES**

D/Cllr Jane Ellis

## **2. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting on July 5<sup>th</sup> had been circulated to all members and were proposed, seconded, and approved by all Councillors. It was pointed out that there had been no meeting in August as it was the Council annual holiday).

## **3. MATTERS ARISING**

**3.1 Local Policing issues** -The Police Crime Report for August listed 4 x burglaries, 6x thefts, 4 vehicle crimes, and 2 x criminal damages in the Gainsborough Rural South District, but there were no reports affecting this Parish.

### **3.2 Jubilee Park**

i. *New Springies* ii *Soft pour tarmac* -

### **3.3 Highways**

*Park Farm* – HGVs using the private road outside of permitted hours

**3.4 Tree Walk** – *Please associate with opening paragraphs of these minutes*

**3.5 Flower Troughs** – 2<sup>1</sup>/<sub>2</sub> ltr tin of Cuprinol needed - Paul offered to help.

**3.18 Christmas lights** – The Parish Christmas lights being tested by Richard.

**3.19 Parish Notice board** – Touch up paintwork required

**3.20 Councillor Initiative grant** – Received 9<sup>th</sup> August thanks offered to D /Cllr Ellis

**4.0 Correspondence for July and August** – distributed to all Councillors at the month end.

## 5.0 PLANNING

- 5.1 **Application Ref: 145186** Replacement of an existing commercial building (currently permitted for B1, B2 and B8 uses) with a new building to be used for B8 only and limited to agricultural purposes – former Hatchery, Newark Road, Laughterton - *response given 22<sup>nd</sup> July to Planning at Customer Care WLDC after consultation with Council members. (See file with Clerk)*
- 5.2 **APPLICATION Reference 145381** Fairview House Kettlethorpe Road Laughterton - Remove existing garage and erect detached double garage, summerhouse, surrounding deck with hot tub and associated landscaping.

## 6.0 FINANCE -

*August Invoices 6.1 to 6.5 were paid after agreement with Council*

- 6.1 **All Round Gardens**, grass cut x 1 – Invoice No **143 - £230**
- 6.2 **F5 Computing** – Managed services Invoice No **10386 – £39.06**
- 6.3 **F5 Computing** – remote tech: service Invoice No **10866 - £18.00**
- 6.4 **F5 Computing** – Microsoft monthly subscriptions Invoice No **10779 - £40.86**
- 6.5 **Mr G Cleworth** – DBS payment - **£18** - reimburse

*The above bills were paid by agreement with the Council during the August holiday*

### *September invoices*

- 6.6 **RoSPA Playsafety** – Annual inspection Jubilee Park, Inv 65833 - **£105.00**
- 6.7 **F5 Computing** - Total Managed Services - **£40.86**
- 6.7 **PAYE and Salary** – end July and end August *It had been proposed, seconded, and agreed that these items should be paid each month*
- 6.8 **i. Parish Accounts end July** - Balance -- **£15,125.37** / expenditure **£6,534.21**.  
**ii. Parish Accounts end August**- Balance -- **£14,721.50** / expenditure **£7,339.13**.

## 7.0 ITEMS FOR DISCUSSION

- 7.1 **Planning Application Reference 144120** – Kettlethorpe Rd, Fenton - Problems
- 7.2 **WLDC** – Parish cemetery queries
- 7.3 **Richard (B)** – Loose bricks on wall pillars in Park
- 7.4 **Parish Councillor** – New

## DATE OF NEXT MEETING –

**This will take place in Kettlethorpe Village Hall at 7.00 pm on Tuesday 4<sup>th</sup> October 2022.**

The meeting closed at